

**Beneficiary Registration Form**

To,  
The Branch Manager,  
\_\_\_\_\_ Branch,

Dear Sir/ Madam,

Please  ADD  MODIFY the beneficiary as per details mentioned below.

**CUSTOMER DETAILS:**
**In case of Individual (Mandatory)**

Customer Name: \_\_\_\_\_ CRN: \_\_\_\_\_

**In case of Non Individual (Mandatory)**

Name of Authorised Signatory: \_\_\_\_\_ CRN: \_\_\_\_\_

Corporate Name: \_\_\_\_\_

Corporate CRN: \_\_\_\_\_

**DETAILS OF THE BENEFICIARY:**

Nick Name: \_\_\_\_\_ (Mandatory upto 12 Characters)

Important: The nickname is a unique identifier for each beneficiary. This should not be the same as any other beneficiary already registered.

Full Name of beneficiary: \_\_\_\_\_

(Mandatory upto 50 Characters)

Full Address of the Beneficiary: (applicable only in case of Demand Draft) \_\_\_\_\_ (Add 1 upto 35 Character)

\_\_\_\_\_ (Add 2 upto 35 Character)

\_\_\_\_\_ (Add 3 upto 35 Character)

\_\_\_\_\_ (Add 4 upto 35 Character)

Phone No: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

**Delivery Mode:**  ADD  MODIFY  DELETE  ACTIVATE  DEACTIVATE (Please Select ✓)

<b>Transfer Types</b>	
<b>Funds Transfer *</b>  (Default Limit : Own Account - No Limit Third Party - 5 Lac for Individual and 25 Lac for Non Individual)##	Beneficiary A/c : _____ Txn Limit : _____ Day Limit : _____
<b>Demand Draft **</b>  (Default Limit - 2 Lac) ##	Payable at : _____ Txn Limit : _____ Day Limit : _____
<b>NEFT #</b>  (Default Limit - 5 Lac for Individual and 25 Lac for Non Individual)##	Beneficiary A/c : _____ Beneficiary Bank Name : _____ Beneficiary Branch Name : _____ Beneficiary Bank IFSC Code _____ Beneficiary Bank A/c Type SB/CA/OD/CC/Loan/ NRE/Cr Card : _____ Txn Limit : _____ Day Limit : _____
<b>RTGS#</b>  (Default Limit - 5 Lac for Individual and 25 Lac for Non Individual)##	Beneficiary A/c : _____ Beneficiary Bank Name : _____ Beneficiary Branch Name : _____ Beneficiary Bank IFSC Code : _____

<b>Transfer Types</b>	
	Beneficiary Bank A/c Type SB/CA/OD/CC/Loan/ NRE/Cr Card : _____ Txn Limit : _____ Day Limit : _____
IMPS (Default Limit - 2 Lac)##	<p><b>Using IFSC Code -</b></p> Beneficiary A/c : _____ Beneficiary Bank Name : _____ Beneficiary Branch Name : _____ Beneficiary Bank IFSC Code : _____ Beneficiary Bank A/c Type SB/CA/OD : _____ Txn Limit : _____ Day Limit : _____
	<p><b>Using MMID -</b></p> Payee Mobile No : _____ Payee MMID : _____

\* - Fund Transfer is possible only when customer has unconditional transaction rights. Beneficiary Registered for Fund Transfer on Any Channel will be available for transactions on all other channels.

\*\* - DD can be issued on KMBL locations only.

\*\*\* - Service Not available on Channel

# - RTGS / NEFT transfers to NRE Beneficiary will be permitted from NRE account only.

## - In case no limit specified, Bank level default limits will be set.

Note - Please fill separate form for new Beneficiary registration.

Beneficiary Registered for Fund Transfer on Any Channel will be available for transactions on all other channels.

**Declaration:**

I/We accept and agree to abide by the terms & conditions applicable to the registration of beneficiary and transfer of funds to the registered beneficiary through various modes and channels which are available on the Bank website www.kotak.com.

Date : \_\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

**For Branch Use Only**

**FOR CPC USE ONLY**

1. Branch Name: \_\_\_\_\_

1. Received Date: \_\_\_\_\_

2. Applicant's Signature/s verified: Y/N \_\_\_\_\_

2. Request Captured by: \_\_\_\_\_

3. Employee Name: \_\_\_\_\_

3. Request Authorised by: \_\_\_\_\_

4. Employee Code: \_\_\_\_\_

4. Activation Date: \_\_\_\_\_

5. Sign: \_\_\_\_\_