

**Re-KYC Form (update of KYC Information) Cum FATCA / CRS Declaration for Non-Residents**

 Date: 

 To,  
 The Branch Manager,  
 Kotak Mahindra Bank Ltd.

Sub: Updation of information related to my Customer Relationship No. \_\_\_\_\_

 Latest photograph  
 (Optional)

**Dear Sir / Madam**

This is with reference to your letter requesting for updation of my / our information in bank records.

**Profile / Personal Details:**

- There is no change in my profile. Attached herewith are the KYC documents for the purpose of Re-KYC updation.
- I wish to update my profile details as mentioned below. Attached herewith are the KYC documents matching with the new details for the purpose of Re-KYC.

**Change in Profile / Personal Details:**

Please update the following information in your records. Also enclosed is the self-attested copy of my Passport and VISA / Permit / OCI / PIO

**Note:** For mariners, in case the VISA/Permit is not available, CDC Booklet and Indian / Merchant Navy declaration to be provided.

Name (in CAPITAL LETTERS)	<input type="text"/>
<b>Passport Details</b>	
Passport Number	<input type="text"/>
Date of Issue	<input type="text"/>
Date of Expiry	<input type="text"/>
<b>Visa Details</b>	
Visa Type	<input type="text"/>
Date of Issue	<input type="text"/>
Date of Expiry	<input type="text"/>
Occupation	If self-employed / businessman, please specify nature of business _____
Annual Income (INR)	<input type="text"/>
Name of Organization (if employed)	<input type="text"/>
Permanent Account Number (PAN)	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>

I confirm that the above information furnished is true and correct and the said details may be updated in my account maintained with the Bank.

**FATCA / CRS Details:**

- I have already updated my FATCA / CRS Details with the Bank and there is no change.
- I want to update my FATCA / CRS Details with the Bank / There is a change in my FATCA / CRS details.

**[Please fill the FATCA / CRS Declaration on Next Page]**

Customer Name and Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Customer Acknowledgement Copy (Applicable if submitted at Branch)**

Service Request No: \_\_\_\_\_

 Acknowledgement date: 

Signature of the Bank Official: \_\_\_\_\_

## FATCA / CRS DECLARATION FOR INDIVIDUAL ACCOUNTS (Including Sole Proprietor)

Note: The information in this section is being collected because of enhancements to Kotak Mahindra Bank's new account on-boarding procedures in order to comply with Foreign Account Tax Compliance Act (FATCA) requirements pursuant to amendments made to Income-tax Act, 1961 read with Income-tax Rules, 1962.

For more information, refer:

[https://www.incometaxindia.gov.in/dtaa/other%20agreements/india\\_iga\\_final-\\_india\\_english.pdf](https://www.incometaxindia.gov.in/dtaa/other%20agreements/india_iga_final-_india_english.pdf)

<http://www.oecd.org/ctp/exchange-of-tax-information/automatic-exchange-financial-account-information-common-reporting-standard.pdf>

(We are unable to provide advice about your tax residency. If you have any questions about your tax residency, please contact your tax advisor)

**Office / Bank use only**

OPTY ID / SR Number: \_\_\_\_\_

### Part A (All fields are mandatory)

#### Section I

	Details of Account Holder
<b>1. Customer Relationship Number (CRN)</b> [if any]	
<b>2. Name of Account Holder</b>	
<b>3. Address for Tax Residence (include City, State, Country and Pin code)</b>	
<b>4. Address Type</b> (Tick whichever applicable)	<input type="checkbox"/> (a) Residential <input type="checkbox"/> (b) Business <input type="checkbox"/> (c) Registered Office
<b>5. Do you satisfy any of the criteria mentioned below?</b>	<b>Yes</b> <b>No</b>
a. Citizen of any country other than India (dual / multiple) [including Greencard]	<input type="checkbox"/> <input type="checkbox"/>
b. Country of birth is any country other than India	<input type="checkbox"/> <input type="checkbox"/>
c. Tax resident of ANY country / ies other than India	<input type="checkbox"/> <input type="checkbox"/>
d. POA or a mandate holder who has an address outside India	<input type="checkbox"/> <input type="checkbox"/>
e. Address or telephone number outside India	<input type="checkbox"/> <input type="checkbox"/>

If your answer to any of the above questions is a 'YES', please fill Section II of the form, else go to declaration & acknowledgment

#### Section II - Other information (Please fill in BLOCK LETTERS)

Father's name \_\_\_\_\_ (If PAN not available, then mandatory)

\* Country of Birth \_\_\_\_\_ Place within the Country of Birth \_\_\_\_\_ \*(In case Country of Birth is USA, however Nationality and Country of Tax Residency is other than USA, please provide documentary evidence as mentioned in Instruction 1)

Source of Wealth \_\_\_\_\_ Nationality \_\_\_\_\_

Please list below the details, confirming ALL countries of tax residency/permanent residency/citizenship and ALL Tax Identification Numbers

Country of Tax residency	Tax identification no\$	Tax identification document (TIN or functional equivalent)

\$ It is mandatory to supply a TIN or functional equivalent (in case TIN not available) if the country in which you are tax resident issues such identifiers. If no TIN or functional equivalent is yet available or has not yet been issued, please provide an explanation below:

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<b>Declaration &amp; Acknowledgement</b>	<p>I, _____ being the beneficial owner of the account opened / to be opened with Kotak Mahindra Bank Limited and the income credited therein, declare that the above information and information in the submitted documents to be true, correct and updated, and the submitted documents are genuine and duly executed.</p> <p>I acknowledge that towards compliance with tax information sharing laws, such as FATCA / CRS, the Bank may be required to seek additional personal, tax and beneficial owner information and certain certifications and documentation from the account holder. Such information may be sought either at the time of account opening or any time subsequently. In certain circumstances (including if the Bank does not receive a valid self-certification from me) the Bank may be obliged to share information on my account with relevant tax authorities. Should there be any change in any information provided by me, I ensure that I will intimate the Bank promptly, i.e., within 30 days.</p> <p>Towards compliance with such laws, the Bank may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.</p> <p>As may be required by domestic or overseas regulators/ tax authorities, the Bank may also be constrained to withhold and pay out any sums from my account or close or suspend my account(s).</p> <p>I also understand that the account will be reported if any one of the aforesaid FATCA / CRS criteria for any of the account holders i.e. primary or joint are met.</p>
<b>Customer Name and Signature</b>	
<b>Date</b>	

I confirm the above information furnished is true and correct and the said details may be updated in my account maintained with the Bank.

Customer Name and Signature \_\_\_\_\_

Date \_\_\_\_\_