

Re-KYC form (update of KYC information) for Resident Individuals

 Date:

The Branch Manager, Kotak Mahindra Bank Ltd., _____ branch

CRN:	<input type="text"/>	Aadhaar: (Optional)*	<input type="text"/>
PAN:	<input type="text"/>	Date of birth:	<input type="text"/>
		Gender:	<input type="checkbox"/> M <input type="checkbox"/> F


Section A – Personal:

 Customer Name:

* This Aadhaar number will be updated in the bank records. Please provide a self-attested copy of the Aadhaar. To get your Aadhaar no. seeded in your Kotak account for getting DBT, submit **"Request for Aadhaar seeding"** separately.

Section B – Occupation & Income:

Occupation:	<input type="checkbox"/> Salaried	<input type="checkbox"/> Self Employed	<input type="checkbox"/> Student	<input type="checkbox"/> Housewife	<input type="checkbox"/> Politician	<input type="checkbox"/> Others pls specify _____
Annual income (Rs.)	<input type="text"/>	Name of organization & designation (if salaried)	<input type="text"/>	Nature of business activity (if self- employed)	<input type="text"/>	<input type="text"/>

Section C – Address & contact details:

- There is no change in my contact details / mailing address. Attached herewith are the KYC documents for the purpose of Re-KYC updation.
- I wish to change my mailing address / contact details in the bank records. Attached herewith are the KYC documents matching with the new details for the purpose of Re-KYC.

Section D – To be filled ONLY IF THERE IS A CHANGE in the mailing address or contact details

Please update the following information in your records. I have provided identity / address proof for the same.

For updating New Address (provide Address Proof Document)	
Address _____	

City _____	Pin-code _____ State _____ Country _____
For updating New Mobile Number (provide Identity Proof Document)	
Mobile no. <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	
For updating Email ID (provide Identity Proof Document)	
Email ID <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	

I, do hereby solemnly declare, that the information provided above with respect to my account is true, correct and complete.

Place: _____ Date: _____ Signature: _____

Customer Acknowledgement Copy: (Applicable if submitted at the branch)

Service Request No: _____

 Acknowledgement date:

Signature of the Bank Official: _____

Important points for filling Re-KYC declaration

1. Customer to provide self attested copy of Officially Valid Documents (OVD's) for identity & address proof and carry originals for verification when visiting the branch.
2. Incase of joint accounts separate forms need to be filled for each joint holders.
3. The Officially Valid Documents need to be within the validity period (if applicable).
4. Please contact the nearest branch to know more details.

Indicative list of acceptable Officially Valid Documents

Sr. No.	Name of the Document (valid)	Identity Proof	Address Proof
1.	Passport	Yes	Yes
2.	Driving License	Yes	Yes
3.	Aadhaar	Yes	Yes
4.	Voter Id	Yes	Yes
5.	Job card issued by NREGA	Yes	Yes
6.	Letter Issued by the National Population Register	Yes	Yes