

CUSTOMER RELATION FORM

(For Non-Individual only) (To be filled by Authorised Signatory / Proprietor / Karta separately)

PLEASE FILL THE FORM IN BLOCK LETTERS AND BLACK INK



920004NIFAUS

Preferred Home Branch _____ Branch Code applicable only for Kotak Bank Staff OPTY ID _____

*Company Name _____

PERSONAL DETAILS Authorised Signatory Mandate *Beneficiary Owner % *Fields are mandatory

*C-KYCR New Existing - Update Change **C-KYCR No.** _____

Existing CRN YES _____ (In case you have an existing relationship with the Bank) NO (Please fill the below details)

Name should be in First Name Middle Name & Last Name format & upto 40 characters only

*Name Title _____ (First Name) _____ (Middle Name) _____ (Last Name) _____ (Upto 40 characters only)

*DOB DD MM YY YY *Mother's Maiden Name _____ (First Name) _____ (Last Name)
 (Mention Mother's Pre-Marriage Name)

Father / Spouse Name _____ (First Name) _____ (Last Name) *Citizenship Indian Others _____
 (If PAN is not available Father Name is Mandatory)

*Gender Male Female Transgender *Marital Status Single Married Others _____

*Annual Income 0 - 2 lakhs > 2 - 5 lakhs > 5 - 10 lakhs > 10 - 25 lakhs > 25 lakhs Designation _____

Identity & Address documents of all shareholders holding more than 10% share capital in the company and more than 15% in a partnership will be mandatorily required.

Permanent Address / Residence Address (Upto 90 characters only)

Line 1 _____

Line 2 _____

Line 3/ Landmark _____

*City _____ *PIN Code _____

*State _____ Telephone No. (S T D) _____

NOTE: Account Statement / Cheque book of the Corporate and Debit Card / PIN / Password mailers for each authorised signatories will be sent to the Company's mailing address only.

*Preferred Mobile No. _____

*Preferred Email ID _____

(All alerts will be sent to the preferred Mobile No. & Email ID)

CHANNEL ACCESS REQUEST (Not applicable for Co-operative Banks)

I wish to apply for access to the following channels

	PB	NB	DC#
Transaction Rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View Rights		<input type="checkbox"/>	

Channel Access will be granted only to the person specifically authorised for the purpose. PG will be activated by default for customers registered for Net banking with unconditional transaction rights.

Mobile Banking & Mobile Payment services will be activated by default for customers who opt for Net Banking / Debit Card

#Default Debit Card will be EMV Chip & PIN enabled for Domestic PoS (retail outlet) / ATM usage only. Please visit Mobile / Net Banking or nearest Branch to put up a request to activate other transaction types like domestic e-Commerce (online payment), Contactless (Tap & Pay) and International transaction on your Debit Card. For Privy League Customers default Debit Card will be Privy League Platinum / Signature Chip Card depending on the program chosen.

PB - Phone Banking; NB - Net Banking; DC - Debit Card (Not applicable for Co-operative Banks); PG - Payment Gateway (Online Shopping / Trading)

Access to online tax payment will be activated by default for Authorised Signatories opting for Net Banking

SMS BANKING & ALERT FACILITY (Refer to the General Schedule of Features and Charges for charges applicable)

Alert Facility enables you to receive alerts on your Email and /or Mobile regarding account transactions and maintenances. New alerts may be added from time to time. By ticking on any of the options below I expressly consent and authorise the Bank to make Telephone Calls and Send SMS and / or Emails to inform me / us on any information or updates relating to Bank's existing / new Product / Services. The said consent is valid till such time I withdraw the same in writing.

Alert Type		SMS	E-mail
a)	Daily Balance + Transaction and Value Added Alerts	<input type="checkbox"/>	<input type="checkbox"/>
Please select either (a) or (b) as per your requirement			
b)	Weekly Balance + Transaction and Value Added Alerts	<input type="checkbox"/>	<input type="checkbox"/>

• Bank will send all alerts to the preferred mobile number and E-mail address mentioned in this form. the Bank will also use these details for sending out transaction and up dates about Product and Services.

In case you do not wish to receive information / updates, you can register yourself for Do Not Call on the Bank's website www.kotak.com

Alerts that have been mandated by RBI and such alerts as deemed appropriate by the Bank will be sent even if you have not subscribed for the facility.

• Transaction and Value Added Alerts will be sent to all Authorised Signatories, irrespective of the mode of operation.

Regulatory & Risk alerts will be sent by the Bank by default without charges.

TERMS & CONDITIONS

- The form should be accompanied by the Resolution of the Board/Managing Committee in case of Limited Companies, Trusts, Societies, Associations and Clubs, partnership letter in case of partnerships, Distinct Board/Managing Committee Resolution and Partnership Letter is to be provided for each Deposit and/or Demat Account as applicable.
- In case of Partnerships, Limited Companies, Trusts, Societies, Associations and Clubs, person(s) with conditional mode of operation/authority will get only non-financial transactions on Net Banking and Phone Banking and will not get Payment Gateway access.
- In case Partnerships, Limited Companies, Trusts, Societies, Associations and Clubs all signatures should be accompanied by stamp of the organisation, as applicable
- The Channel Access for Investment Account(s) is restricted to enquiry rights on Phone Banking and view and transaction rights on Net Banking.
- For transaction rights on these account(s), a Power of Attorney in favour of Bank has to be duly executed and authorised person should have an unconditional operating authority.
- In case of Partnerships, Limited Companies, Trust, Societies, Associations and Club, Investment Account(s), transaction rights on Net Banking will be granted / Debit Cards will be issued only to person(s) with unconditional mode of operations / authority.
- In case of Partnerships, Limited Companies, Trusts, Societies, Associations and Clubs will be issued only to person(s) with unconditional mode of operation/authority.
- Proprietor of a Proprietorship concern and karta of an HUF will get both financial and non-financial transactions on Net Banking and Phone banking. They are also eligible for Debit Cards and Payment Gateway access.
- Net Banking and Phone Banking access will be applicable for all Investments Account(s) existing or to be opened in future for the Organisation.
- The channel access for Demat Account is restricted to view or enquiry rights on Net Banking and Phone Banking.
- The Net Banking, Phone banking, payment gateway access and indemnity(ies) for permitting transaction processing through email / electronic mode/other account related services, (if registered with bank) is applicable for all the Deposit accounts existing or opened in future for the organization.
- Payment Gateway facility is provided as per the terms and conditions of the Bank and regulatory rules as applicable from time to time.
- The customer reiterates that he shall be continued to be governed by the terms and conditions of the Bank.

CUSTOMER DECLARATION

The particulars contained herein shall be valid for all accounts opened by me/us or to be opened by me/us hereafter either singly or with other(s) and/or me/us in any representative capacity with the Bank unless informed to you otherwise. I/We have read/obtained/understood and agree to the terms and condition and citizen charter governing the opening of an account with Kotak Mahindra Bank Ltd. (the Bank) and those to various Services including but not limited to (a) ATMs (b) Phone Banking (c) Debit Card (d) Net Banking (e) Mobile Banking (f) Payment Gateway (g) Kotak Bill Pay (h) SMS Banking (i) Alerts Service (j) Opening of an Investment Account. I/We understand that the Bank may at its absolute discretion, discontinue any of the Services completely or partially any notice to me/us. I/We agree that the Bank may debit my/our account for service charges as applicable from time to time. I/We understand that investment products are not Bank objects or other obligations or guaranteed or insured by Kotak Mahindra Bank Ltd. or their affiliates. They are subject to risk and possible loss of principal. Past Performance is not indicative of future performance. I/We hereby declare the above information is true and correct to my/our Knowledge. I/We shall advise the Bank immediately in the manner as agreed by me/us and acceptable to the Bank. in case any change in the above details and information given by me/us. I/We have read and understood the terms and conditions available at Bank's web-site www.kotak.com.

For Corporate and Co-operative Bank: I/We have read and understood the Kotak Mahindra Bank account terms and conditions. I/We accepted and agree to be bound by the said terms and conditions including those excluding/limiting your liability. I/We agree that the Bank may debit my/our account for charges as applicable from time to time. I/We do hereby authorise the bank to conduct my/our credit history verification with CIBIL or any other credit rating agency.

In Case CRF used for New account opening: I have read and understood the details of all features and charges available in General Charges (GSFC) as applicable to the Product subscribed by us in the AOF attached. I have also read and understood other conditions of Most Important Document.

I/We have voluntarily supplied the above information obtained from me while account opening which I acknowledge that the Bank is required to obtain in pursuance of periodic/Ad-hoc reporting to regulatory authorities. I/We have gone through the Privacy Notice published by the Bank on its website www.kotak.com and having agreed to the same. I/We hereby give my consent in favour of the Bank to process my personal information for the purposes and in the manner provided in the Privacy Notice while I/We avail the product and/or services applied for. I/We hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered mobile number/email address.

SIGNATURE I THUMB IMPRESSION & PHOTOGRAPH

Affix Latest Coloured
Passport Size
Photo

Please Sign in Black ink only

Name: _____ Please Name Above



FOR BANK USE ONLY

Documents Section (BANK USE)		
Document Name	ID Proof	Address Proof
Passport Number <input type="text"/>		
Passport Expiry Date <input type="text"/>		
Voter ID Card <input type="text"/>		
Driving License <input type="text"/>		
Driving License Expiry Date <input type="text"/>		
E-UID (AADHAAR) <input type="text"/>		
NREGA Job Card <input type="text"/>		
Letter issued by National Population Register Number: <input type="text"/>		
PAN (*PAN is mandatory) <input type="text"/>	NA	NA

Classification :

Sub-classification: Key Associate

Relation Code: F NF
F-TRU NF-AUS

*Additional Info:

Approved By	
Sales Official <input type="text"/>	Branch Official <input type="text"/>

KYC Verification Carried Out By (BANK USE)	
Emp. Name <input type="text"/>	
Emp. Designation <input type="text"/>	
Emp. Code <input type="text"/>	Emp. Branch Code <input type="text"/>
Date <input type="text"/>	Employee Sign

DOCUMENTS COLLECTED			
<input type="checkbox"/> AADHARENRL	<input type="checkbox"/> FORMSIXTY	<input type="checkbox"/> PANDWN	<input type="checkbox"/> PASSBOOK
<input type="checkbox"/> SPBS	<input type="checkbox"/> UTILITY	<input type="checkbox"/> VERDEC	
<input type="checkbox"/> OTHERS	<input type="text"/>		